

Suominen Corporation Stock Exchange Release 15 February 2013 at 9:45 am (EET)

# NOTICE TO THE ANNUAL GENERAL MEETING OF SUOMINEN CORPORATION

Notice is given to the shareholders of Suominen Corporation to the Annual General Meeting to be held on Tuesday 26 March 2013 at 10.00 a.m. at Finlandia Hall (Veranda, hall 4), at the address Mannerheimintie 13 e, 00100 Helsinki. The reception of persons who have registered for the meeting will commence at 9.00 a.m.

# A. MATTERS ON THE AGENDA OF THE GENERAL MEETING

# 1. Opening of the meeting

- 2. Calling the meeting to order
- 3. Election of persons to scrutinize the minutes and to supervise the counting of votes
- 4. Recording the legality of the meeting
- 5. Recording the attendance at the meeting and the list of votes

6. Presentation of the financial statements, the consolidated financial statements, the report of the Board of Directors and the auditor's report for the year 2012 Review by the CEO

## 7. Adoption of the financial statements and the consolidated financial statements

**8.** Resolution on the use of the profit shown on the balance sheet and the payment of dividend The Board of Directors proposes that no dividend be paid for the financial year 2012.

# 9. Resolution on the discharge of the members of the Board of Directors and the CEO from liability

## 10. Resolution on the remuneration of the members of the Board of Directors

Suominen Corporation's Nomination Committee proposes to the General Meeting that the remuneration payable to the members of the Board would remain unchanged and be as follows: the Chairman would be paid an annual fee of EUR 50,000, Vice Chairman of the Board an annual fee of EUR 37,500 and other Board members an annual fee of EUR 28,000. Further, the members of the Board will receive a fee of EUR 500 for each meeting held in the home country of respective member and a fee of EUR 1,000 per each meeting held elsewhere than in home country of respective member. 60 % of the annual remuneration is paid in cash and 40 % in Suominen Corporation's shares. Compensation for expenses is paid in accordance with the company's valid travel policy.

## 11. Resolution on the number of members of the Board of Directors

The Nomination Committee proposes to the General Meeting that the number of Board members would remain unchanged at five (5).

## **12. Election of members of the Board of Directors**

The Nomination Committee proposes to the General Meeting that Mr Jorma Eloranta, Mr Risto Anttonen, Ms Suvi Hintsanen, Mr Hannu Kasurinen and Mr Heikki Mairinoja be re-elected as members of the Board of Directors.

Nomination Committee recommends that the Board of Directors elects from among its members Jorma Eloranta as Chairman of the Board and Risto Anttonen as Vice Chairman of the Board.

All candidates have given their consent to the election. All candidates are independent of the company. The candidates are also independent of Suominen's significant shareholders, with the exception of Risto



Anttonen who has acted as CEO and as Deputy CEO of Ahlstrom Corporation within the last three years prior to the commencement of his membership in Suominen's Board.

The candidate information that is relevant considering their service for the Board of Directors is presented at the company website www.suominen.fi.

### 13. Resolution on the remuneration of the auditor

The Board of Directors proposes to the General Meeting that the auditor's fee would be paid according to the invoice accepted by the company.

#### 14. Election of auditor

The Board of Directors proposes to the General Meeting that the present auditors, PricewaterhouseCoopers Oy, Authorised Public Accountants, would be re-elected for the next term of office in accordance with the Articles of Association. PricewaterhouseCoopers Oy has announced that it will appoint Mr Heikki Lassila, APA, as the principally responsible auditor of the company.

### 15. Establishment of a permanent Shareholders' Nomination Committee

The Board of Directors proposes to the General Meeting that the General Meeting would resolve to establish a permanent Shareholders' Nomination Committee.

1. Purpose and tasks of the Nomination Committee

The task of the Nomination Committee is to prepare and present to the Annual General Meeting, and, if necessary, to an Extraordinary General Meeting, a proposal on the remuneration of the members of the Board of Directors, a proposal on the number of the members of the Board of Directors and a proposal on the members of the Board of Directors. In addition, the task of the Nomination Committee is to seek candidates as potential board members.

2. Appointment and composition of the Nomination Committee

The Nomination Committee shall consist of four (4) members, three of which shall be appointed by the company's three largest shareholders, who shall appoint one member each. The Chairman of the company's Board of Directors shall serve as the fourth member.

The company's largest shareholders entitled to appoint members to the Nomination Committee shall be determined on the basis of the registered holdings in the company's shareholders' register held by Euroclear Finland Ltd as of the first working day in September in the year concerned. The Chairman of the Board of Directors shall request each of the three largest shareholders to appoint one member to the Nomination Committee. In the event that a shareholder presents a written request to the Chairman of the shareholder shall be calculated also holdings of a party equivalent to the shareholder that need to be taken into account when evaluating the requirement to flag changes in the holdings under the Securities Markets Act. In the event that a shareholder does not wish to exercise his or her right to appoint a representative, it shall pass to the next-largest shareholder who would not otherwise be entitled to appoint a member to the Nomination Committee.

The Chairman of the Board of Directors shall convene the first meeting of the Nomination Committee. The Nomination Committee shall elect a Chairman from among its members and the Nomination Committee's Chairman shall be responsible for convening subsequent meetings. When the Nomination Committee has been appointed, the company will publish the composition by a release.

The Nomination Committee is established to exist and serve until the General Meeting of the company decides otherwise. The members shall be nominated annually and their term of office shall end when new members are nominated to replace them.

Shareholders shall be entitled to replace their appointed member in the midst of his or her term of office.



A member appointed by a shareholder must resign from the Nomination Committee if the shareholder concerned is no longer one of the company's ten largest shareholders, unless the other members of the Nomination Committee unanimously decide otherwise. A right to appoint a member to replace the resigned member shall be offered to the shareholder, who, at the time in question, is the largest shareholder having not yet appointed a member to the Nomination Committee.

The members of the Nomination Committee shall be independent of the company and a person belonging to the company's operative management cannot be a member of the Nomination Committee.

An explanation of the activities of the Committee shall be presented in the Annual General Meeting of the company and published on the company's website.

The members of the Nomination Committee shall not be entitled to any remuneration on the basis of their membership.

3. Proposals to the General Meeting

The Nomination Committee shall forward its proposals to the company's Board of Directors each year by 1 February preceding the Annual General Meeting. Proposals intended for an Extraordinary General Meeting shall be forwarded to the company's Board of Directors in time for them to be included in the notice to the General Meeting.

Persons to be proposed as members of the Board of Directors shall have the qualifications required for the task and the possibility to devote sufficient amount of time for the task.

The Nomination Committee shall agree unanimously on the proposals to be made to the General Meeting. If unanimous decision cannot be reached, the Nomination Committee shall inform the company's Board of Directors that it will not make a proposal for the General Meeting.

4. Confidentiality

The Nomination Committee shall keep the proposals to be made for the General Meeting confidential until they have been published by the company. In case the Nomination Committee receives any insider information or other confidential information, such information shall be handled in accordance with the Securities Markets Act.

## 16. Amendment of the Articles of Association

The Board of Directors proposes to the General Meeting that the General Meeting would resolve on amending the Articles of Association of the company so that the domicile of the company is Helsinki. In addition, the Board of Directors proposes to the General Meeting that the second sentence regarding the venue of a General Meeting be deleted from the section 10 of the Articles of Association.

Currently, Section 1 of the Articles of Association reads as follows:

#### 1 § The Company's name and domicile

The Company's name is Suominen Oyj and in English Suominen Corporation. The Company's domicile is Tampere.

After the amendment the section 1 is as follows:

#### 1 § The Company's name and domicile

The Company's name is Suominen Oyj and in English Suominen Corporation. The Company's domicile is Helsinki.

Currently, Section 10 of the Articles of Association reads as follows:

10 § Annual General Meeting of Shareholders



The Annual General Meeting of Shareholders shall be held annually by the end of April on the date decided by the Board of Directors. The General Meeting of Shareholders shall be held in the Company's domicile or, if the Board of Directors so decides, in Helsinki.

After the amendment the section 10 is as follows:

## 10 § Annual General Meeting of Shareholders

The Annual General Meeting of Shareholders shall be held annually by the end of April on the date decided by the Board of Directors.

**17.** Authorizing the Board of Directors to decide on the repurchase of the company's own shares The Board of Directors proposes to the General Meeting that the Board of Directors be authorized to decide on the repurchase of the company's own shares on the following terms and conditions:

1. Maximum number of shares to be repurchased

By virtue of authorization, the Board of Directors is entitled to decide on repurchasing a maximum of 3,000,000 company's own shares.

2. Directed repurchase and consideration to be paid for shares

The company's own shares shall be repurchased otherwise than in proportion to the holdings of the shareholders by using the non-restricted equity through trading on regulated market organized by NASDAQ OMX Helsinki Ltd at the market price prevailing at the time of acquisition.

The shares shall be repurchased and paid in accordance with the rules of NASDAQ OMX Helsinki Ltd and Euroclear Finland Ltd.

3. Holding, cancelling and conveying of shares

The shares shall be repurchased to be used in company's share-based incentive programs, in order to disburse the remuneration of the members of the Board of Directors, for use as consideration in acquisitions related to the company's business, or to be held by the company, to be conveyed by other means or to be cancelled.

4. Other terms and validity

The Board of Directors shall decide on other terms and conditions related to the repurchase of the company's own shares.

The repurchase authorization shall be valid until 30 June 2014.

# 18. Authorizing the Board of Directors to decide on the share issue and issuance of special rights entitling to shares

The Board of Directors proposes to the General Meeting that the Board of Directors be authorized to decide on

(i) issuing new shares and/or

(ii) conveying the company's own shares held by the company and/or

(iii) granting special rights referred to in Chapter 10, Section 1 of the Finnish Companies Act on the following terms and conditions:

1. Right to shares

New shares may be issued and the company's own shares may be conveyed

- to the company's shareholders in proportion to their current shareholdings in the company; or



- by waiving the shareholder's pre-emption right, through a directed share issue if the company has a weighty financial reason to do so, such as using the shares as consideration in possible acquisitions or other arrangements related to the company's business, as financing for investments, using the shares as part of the company's incentive program or using the shares for disbursing the portion of the Board members' remuneration that is to be paid in shares.

The new shares may also be issued in a Free Share Issue to the company itself.

2. Share issue against payment and for free

New shares may be issued and the company's own shares held by the company may be conveyed either against payment ("Share Issue Against Payment") or for free ("Free Share Issue"). A directed share issue may be a Free Share Issue only if there is an especially weighty financial reason both for the company and with regard to the interests of all shareholders in the company.

3. Maximum number of shares

A maximum of 50,000,000 new shares may be issued.

A maximum of 3,100,000 of the company's own shares held by the company or its group company may be conveyed.

4. Granting of special rights

The Board of Directors may grant special rights referred to in Chapter 10, Section 1 of the Finnish Companies Act, which carry the right to receive against payment new shares or own shares held by the company. The right may also be granted to the company's creditor in such a manner that the right is granted on condition that the creditor's receivable is used to set off the subscription price ("Convertible Bond").

The maximum number of new shares that may be subscribed and own shares held by the company that may be conveyed by virtue of the special rights granted by the company is 10,000,000 shares in total which number is included in the maximum number stated in section 3.

5. Recording of the subscription price

The subscription price of the new shares and the consideration payable for the company's own shares shall be recorded under the invested non-restricted equity fund.

6. Other terms and validity

The Board of Directors shall decide on all other terms and conditions related to the authorizations.

The authorizations shall be valid until 30 June 2016.

## 19. Closing of the meeting

## **B. DOCUMENTS OF THE ANNUAL GENERAL MEETING**

The above-mentioned proposals for resolution as well as this notice are available on Suominen Corporation's website at www.suominen.fi. Suominen Corporation's annual report, financial statements, the report of the Board of Directors and the auditor's report are available on the above-mentioned website as from 5 March 2013 at the latest. The proposals for resolution and documents related to the financial statements are also available at the General Meeting. The minutes of the meeting will be available on the above-mentioned website as from 9 April 2013 at the latest.

# C. INSTRUCTIONS FOR THE PARTICIPANTS IN THE ANNUAL GENERAL MEETING



# 1. The right to participate and registration

Each shareholder who is registered on 14 March 2013 in the shareholders' register of the company held by Euroclear Finland Ltd has the right to participate in the Annual General Meeting. A shareholder whose shares are registered on his/her personal Finnish book-entry account is registered in the shareholders' register of the company.

A shareholder, who wishes to participate in the Annual General Meeting, shall register for the meeting no later than 19 March 2013 before 4.00 p.m. by giving a prior notice of participation, which shall be received by the company no later than on the abovementioned date and time. Such notice can be given:

a) by e-mail to the address agm@suominencorp.com

- b) by telephone +358 (0)10 214 3551, Monday-Friday between 8 a.m. and 4 p.m.
- c) by regular mail to Suominen Corporation, Porkkalankatu 20 A, 00180 Helsinki, Finland
- d) by fax +358 (0)10 214 2241

In connection with the registration, a shareholder shall notify his/her name, personal identification number, address, telephone number and the name of a possible assistant or proxy representative and the personal identification number of the proxy representative.

The personal data given by the shareholders to Suominen Corporation are used only in connection with the General Meeting and with the processing of any related necessary registrations.

## 2. Holders of nominee registered shares

A holder of nominee registered shares has the right to participate in the Annual General Meeting by virtue of the shares on the basis of which he/she would have the right to be registered on 14 March 2013 in the shareholders' register maintained by Euroclear Finland Ltd. The right to participate requires, in addition, that the shareholder on the basis of such shares has been temporarily registered into the shareholders' register maintained by Euroclear Finland Ltd at the latest by 21 March 2013, by 10.00 a.m. As regards nominee registered shares this constitutes due registration for the Annual General Meeting.

A holder of nominee registered shares is advised to request without delay from his/her custodian bank the necessary instructions regarding the temporary registration in the shareholders' register, the issuing of proxy documents and registration for the Annual General Meeting. The account manager of the custodian bank has to register a holder of nominee registered shares, who wants to participate in the Annual General Meeting, temporarily into the shareholders' register of the company at the latest by the date and time mentioned above.

## 3. Proxy representative and powers of attorney

A shareholder may participate in the Annual General Meeting and exercise his/her rights at the meeting by way of proxy representation. A proxy representative shall produce a dated proxy document or otherwise in a reliable manner demonstrate his/her right to represent the shareholder. When a shareholder participates in the Annual General Meeting by means of several proxy representatives representing the shareholder with shares on different securities accounts, the shares by which each proxy representative represents the shareholder shall be identified in connection with the registration for the Annual General Meeting.

Possible proxy documents should be delivered in originals to Suominen Corporation, Porkkalankatu 20 A, 00180 Helsinki, Finland before the last date for registration.

## 4. Other information

Pursuant to Chapter 5, Section 25 of the Finnish Companies Act, a shareholder who is present at the Annual General Meeting has the right to request information with respect to the matters to be considered at the meeting.

On February 15, 2013, the total number of shares and votes in Suominen Corporation is 245,934,122.



Helsinki, 15 February 2013

SUOMINEN CORPORATION Board of Directors

For additional information please contact: Ms. Nina Kopola, President and CEO, tel. +358 (0)10 214 300 Mr. Tapio Engström, Vice President and CFO, tel. +358 (0)10 214 300

Distribution: NASDAQ OMX Helsinki Ltd Main media www.suominen.fi

Suominen in brief

Suominen supplies its industrial and retail customers with nonwovens, wet wipes and flexible packaging for use in consumer products worldwide. Suominen is the global market leader in nonwovens for wipes. The company employs approximately 1,200 people in Europe and in the United States. Suominen's net sales in 2012 amounted to MEUR 454.9 and operating profit excluding non-recurring items was MEUR 13.7. The Suominen share (SUY1V) is listed in NASDAQ OMX Helsinki Stock Exchange. Read more at www.suominen.fi.